

## **SECTION 23 PROPERTY OWNER'S ASSOCIATION, INC.**

26217 Rampart Boulevard  
Punta Gorda, FL 33983  
Phone (941)764-6674 Fax (941)764-7914  
Email- [info.sec23poa@comcast.net](mailto:info.sec23poa@comcast.net)

### **RENTAL POLICY**

**Purpose:** To establish property owner requirements and responsibilities in the event of property being used for rental.

**Scope:** All property owners are required to be members of the Section 23 Property Owners Association and to abide by the Association's By-Laws and Deed Restrictions. Property owners are also required to pay Association assessments duly levied.

#### **PROCEDURE:**

If a property owner rents their home, the following shall apply:

1. The property owner must inform the Section 23 Property Owners Association in writing (via letter, e-mail, or fax) of each renter's name and a telephone contact. A Renter Information Form is available on the POA website or at the office.
2. The rental agreement must clearly state that the property is part of a deed-restricted community and that all Deed Restrictions will be enforced. A copy of the Deed Restrictions may be obtained on the POA website or at the office.
3. Maintenance of the property and adherence to the Deed Restrictions is the responsibility of the property owner, who will be notified if violations occur. The renter will also receive a copy of the courtesy letter.
4. If the Deed Restriction violations are not corrected in a timely manner, the property owner will be liable to reimburse the Property Owners Association for any costs associated with correcting the violation.

**SECTION 23 PROPERTY OWNER'S ASSOCIATION, INC.**

26217 Rampart Boulevard

Punta Gorda, FL 33983

Phone (941) 764-6674

Email: info.sec23poa@comcast.net

OFFICE USE: BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

**RENTAL CONTACT INFORMATION / CHANGES**

DATE: \_\_\_\_\_

**OWNER'S INFORMATION:**

NAME: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBERS: \_\_\_\_\_ CELL \_\_\_\_\_ HOME

EMAIL(S): \_\_\_\_\_

EMERGENCY CONTACT NAME & TELEPHONE: \_\_\_\_\_

**RENTER'S INFORMATION**

NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TELEPHONE NUMBERS: \_\_\_\_\_ CELL \_\_\_\_\_ HOME

EMAIL(S): \_\_\_\_\_

**RENTAL AGENT (if applicable)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_